

Reference	IMS POL 01
Version	1.0
Issue Date	15/08/2021
Created by	CAW Consultancy
Approved by	GUARDIAN FM



DRIVING AT WORK POLICY

The organization is committed to developing, implementing and maintaining all reasonable measures to protect the health and safety of those driving on the organization's business.

The organization will:

- Implement procedures to assess, remove, reduce and manage the risks involved in driving on the organization's business.
- Ensure all drivers are competent.
- Ensure all vehicles are fit for the purpose as far as is reasonably practicable.
- Monitor and regulate driver hours and performance.
- Ensure all staff are aware of their duties under health and safety and road traffic legislation.
- Provide training and information on the occupational risks of driving on the organization's business.
- Promote a positive attitude towards driving safely.

The arrangements and implementation of these factors are set out in the accompanying documents.

Signed 

Position in organization: Managing Director

Date: 20/08/2021

Next review date: 20/08/2022